

**Guidelines to protect against contracting and spreading of novel coronavirus 2019 (COVID-19) at the
2020 common shareholder meeting**

Due to the spreading of novel coronavirus 2019 (COVID-19), the company is concerned about this situation and would like to inform about the guidelines for attending the common shareholder meeting as follows.

1. For shareholders who belong to the high risk group i.e. those recently traveled to or returned from high risk countries or show respiratory symptoms, the company reserves the rights to refuse their attendance at the meeting. In this connection, such shareholders can authorize others or the company's independent directors to attend the meeting on their behalf.
2. Shareholders can submit the authorization documents or ask questions about the meeting regulations starting **from now until 16 April 2020** at the Investor Relations Department per the company's address as follows.

Investor Relations

N.C. Housing PCL

1/765 Moo 17 Soi Amporn, Phaholyothin Road KM 26,

Koo Kot Sub-District, Lum Luka District, Prathumthani Province 12130

Telephone: 0-2993-5080-7 ext. 403 and 401

Telefax: 0-2993-5089

Email: ir@ncgroup.co.th

3. The company shall provide basic protection equipment and alcohol gel to be accessible in front of the meeting room. In the event of encountering high risk individuals, the company reserves the rights to deny permission to enter the meeting room. You can authorize others or independent directors to attend the meeting on your behalf.

The company requests the cooperation of our shareholders who wish to attend the meeting to conduct themselves during the meeting as follows.

1. Wash your hands with alcohol gel before entering the meeting room.
2. Wear hygienic face mask at all times.
3. If experience fever, cough, runny nose or have breathing difficulty, please notify the company's officials and leave the meeting room immediately.

The company would like to profusely thank our shareholders and seek their kind cooperation to strictly abide by the foregoing guidelines and hope to receive your full cooperation in this matter.